



## NOTICE OF MEETING

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# Audit Committee

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TUESDAY, 14TH SEPTEMBER, 2010 at 19:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Khan (Chair), Amin (Vice-Chair), Diakides, Meehan, Bloch, Butcher and Gorrie

### AGENDA

#### 1. APOLOGIES

To note any apologies for absence.

#### 2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 14 below).

#### 3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the matter becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

**4. MINUTES (PAGES 1 - 6)**

To confirm and sign the minutes of the Audit Committee held on the 26 July 2010.

**5. DEPUTATIONS AND PETITIONS**

**6. GRANT THORNTON PROGRESS REPORT (PAGES 7 - 8)**

Report of Grant Thornton.

**7. GRANT CLAIMS AND RETURNS PLANNING MEMORANDUM (PAGES 9 - 22)**

Report of Grant Thornton.

**8. CIPFA BENCHMARKING - INTERNAL AUDIT RESULTS 2009/10 (PAGES 23 - 32)**

Report of the Head of Audit and Risk Management to advise the Audit Committee of the results of the CIPFA Benchmarking exercise for 2009/10 data.

**9. REGULATION OF INVESTIGATORY POWERS ACT (RIPA) 2000 - OPERATION AND USE WITHIN THE COUNCIL (PAGES 33 - 40)**

Report of the Head of Audit and Risk Management to advise the Audit Committee of the operation and use of RIPA by the Council during 2009/10.

**10. WHISTLEBLOWING - IMPLEMENTATION AND USE OF THE COUNCIL POLICY 2009/10 (PAGES 41 - 44)**

Report of the Head of Audit and Risk Management to advise the Audit Committee of the operation and use of the Council's Whistleblowing policy in 2009/10.

**11. INTERNAL AUDIT - UPDATED TERMS OF REFERENCE (PAGES 45 - 56)**

Report of the Head of Audit and Risk Management to present the revised Internal Audit Terms of Reference to the Audit Committee for review and approval.

**12. LEASEHOLD CHARGES - INTERIM PROGRESS REPORT**

To follow.

**13. REPORT ON OUTSTANDING AUDIT RECOMMENDATIONS (PAGES 57 - 66)**

Report of the Head of Audit and Risk Management to inform the Audit Committee of the work undertaken to address the outstanding Priority 2 and 3 audit recommendations.

**14. NEW ITEMS OF URGENT BUSINESS**

To consider any new items of urgent business admitted at item 2 above.

**15. DATE OF NEXT MEETING**

Tuesday, 2 November at 19:30hrs.

Ken Pryor  
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Monday, 6 September 2010